

# FORM A-1

## **MEMORANDUM OF INTIMATION**

[ See Clause 8(2) ]

1. Details of the Notified Authority to whom application is submitted.

Designation of Notified Authority \_\_\_\_\_.  
Place \_\_\_\_\_  
State of \_\_\_\_\_

2. Details of the applicant: -

- a) Name of the Applicant : - \_\_\_\_\_  
b) Name of the Concern : - \_\_\_\_\_  
c) Postal address with telephone Number : - \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Place of Business (Please give full address)

i) For Sale :- \_\_\_\_\_

ii) For Storage :- \_\_\_\_\_

4. Whether the application is for Manufacturer [  ], Importer [  ], Pool Handling Agency [  ],  
Wholesale Dealer [  ], Retail Dealer [  ].  
(Please tick mark whichever is applicable).

5. Details of Fertilizer and their source in Form 'O'

Name of Fertilizer      Whether certificate of source in Form 'O' is attached.

- |    |                                  |                                 |
|----|----------------------------------|---------------------------------|
| 1. | Yes [ <input type="checkbox"/> ] | No.[ <input type="checkbox"/> ] |
| 2. | Yes [ <input type="checkbox"/> ] | No.[ <input type="checkbox"/> ] |
| 3. | Yes [ <input type="checkbox"/> ] | No.[ <input type="checkbox"/> ] |

( Please tick mark whichever is applicable).

6. I have deposited the registration fee of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_  
\_\_\_\_\_) only vide Challan No. \_\_\_\_\_ dated \_\_\_\_\_ in the  
Bank /Treasury \_\_\_\_\_ or enclose Demand Draft No. \_\_\_\_\_  
for Rs. \_\_\_\_\_ drawn on \_\_\_\_\_ in favour of \_\_\_\_\_  
\_\_\_\_\_ Payable at \_\_\_\_\_  
\_\_\_\_\_ towards registration fees.

7. Whether the intimation is for an authorization letter or a renewal thereof. (Note : In case the intimation is for renewal of authorization letter , the acknowledgement in Form A-2 should be submitted for necessary endorsement thereon ).

8. Any other relevant information :-

I have read the terms and condition of eligibility for submission of Memorandum of Intimation and undertake that the same will be complied by me and in token of the same, I have signed the same and is enclosed herewith.

Signature of the Applicant(s)

Date :-

Place :-

## TERMS AND CONDITION OF AUTHORISATION.

1. I shall comply with the provision of the Fertilizer Control Order,1985 and the notifications issued there under for the time being in force.
2. I shall from time to time report to the Notified Authority and inform about change in the premises of Sale Depot and Go-downs attached to Sale Depot.
3. I shall also submit in time all the returns as may be prescribed by the State Government.
4. I shall not sell Fertilizers for industrial use.
5. I shall file a separate Memorandum of intimation for, where the shortage points point is located outside the area jurisdiction of the Notified Authority where the Sale Depot is located.
6. I shall file a separate Memorandum of Intimation for each place when the business of selling Fertilizers is intended to be carried on at more than one place.
7. I shall file separate MOI if I carry on the business of Fertilizers both as retail sale and Wholesale 'Dealer'.
8. I confirm that my previous certificate of Registration or Authorization is not under suspension or cancellation of debarred from selling of Fertilizers.

### DECLARATION: -

I /We declare that the information given above is true to the best of my/our knowledge and belief and no part thereof is false or no material information has been cancelled.

Date :-

Place :-

Signature of the Applicant(s)