

NO.F.3 (20)Agri/Extn/ER/2016-17/1863 - 66
Government of Tripura
Department of Agriculture

Dated, Agartala, the 27/01 /2017.

Walk-in Interview

For engagement of **Data Entry Operator (DEO)** purely on contractual (temporary) basis for a period of 6(six) months under, "National e Governance Plan in Agriculture (NeGP-A) in the Directorate of Agriculture, Agartala,- the walk in interview will be conducted in the office of the Joint Director of Agriculture (Res),SARS, Arundhatinagar Tripura on 15.02.2017 . The candidates should report on the date along with their resumes up to 11.00 am.

Sl. No.	Name of the Project	Name of the post	No. of posts	Qualification	Emolument
1.	National e Governance Plan – Agriculture (NeGP-A)	Data Entry Operator	4 (Four)	a. Graduate with Diploma in computer Applications or an equivalent qualification from a recognized or reputed institution. b. Good knowledge of computers (data processing, office automation, Email. c. Operation of large and small scale electronic data processing systems. d. Quick and accurate data entry operations in English & Bengali, full command over office automation packages such as MS Office /Open Office. e. Should be able to handle basic hardware issues (including Operating System, Anti-virus, PDF etc) relating to PCs, printers and switches. f. At least 1 year of experience is necessary.	Rs. 7000/-each per month/ Rs.350/-per day

Note: The candidates should bring original documents at the time of interview for verification.

Terms & Conditions

1. The leave and other benefits will be as per existing norms for contractual posts in NeGP-A.
2. No earned leave/ medical leave is admissible.
3. The appointment will be purely on contract basis and the incumbent shall not have any claim for regular appointment. The candidate will have to submit the bond.
4. The term of appointment will be co-terminus with the duration of the project or earlier based on the performance of the candidate.
5. If the candidate do not perform duties of the project as desired by the authority has right to terminate the candidate without any notice.
6. No TA/DA will be provided for appearing the interviews

7. Candidates should bring with him brief bio-data along with documents pertaining to date of birth, educational qualifications, if employed (One set of attested Xerox copies be submitted)
8. A copy of the brief Bio-Data may be submitted to the Dy. Director of Agriculture (Trg), Directorate of Agriculture, Agartala, through e-mail ([Krishibhawantripura @ g-mail.com](mailto:Krishibhawantripura@gmail.com)) on or before 8th February, 2017.
9. Notification does not mean that the post will necessarily be filled. The discretionary powers will rest with the selection committee for the purpose.


27/1/17

(A. Bagchi)

Dy. Director of Agriculture (Trg.)
& Chairman, Selection Committee
Directorate of Agriculture
Tripura, Agartala.

Copy to:-

1. The Joint Director of Agriculture (Res), SARS, Arundhatinagar, Agartala West Tripura for information with request to kindly arrange for interview and provide with all logistic support to the Selection Committee.
2. Sri Subrata Shib, Asstt. Director, Directorate of Agriculture, Agartala Member, Selection Committee.
3. Sri Kohinoor Debbarma, Asstt. Director, Directorate of Agriculture, Agartala, Member, Selection Committee.
- ✓ 4. The Asstt. Director (IT) Directorate of Agri. Agartala with request to arrange uploading in the website of the Department i.e. agri.tripura.gov.in


27/1/17

(A. Bagchi)

Dy. Director of Agriculture (Trg.)
& Chairman, Selection Committee
Directorate of Agriculture
Tripura, Agartala.