



No. 4-11/2020-Extn.
Government of India
Ministry of Agriculture and Farmers Welfare
Department of Agriculture & Farmers Welfare



Room No. 17, Krishi Bhavan, New Delhi
Dated: 23 November, 2023

CORRIGENDUM

Sub: Filling up of the post of Joint Director (Farm Information) in Directorate of Extension, Department of Agriculture & Farmers Welfare on deputation (ISTC).

Reference is invited to this Department's vacancy circular of even No. dated 16.03.2023 on the above subject. The last date for receipt of applications for the above post stands extended. Applications for the post complete in all respects can now be sent within 60 days from the date of publication of this corrigendum in the Employment News/Rojgar Samachar. Full details of the vacancy are available on this Department's website 'www.agricoop.nic.in'.

2. The candidates who have already applied need not apply again. However, they should submit remaining documents, if any, within the extended time limit.

Ponni
23/11/2023

(D Ponni)

Under Secretary to the Govt. of India

Tel.-011-23382013

E-mail ID: ponni.d@nic.in

Copy forwarded to:

1. All Ministries/Departments of the Central Government
2. Secretaries (Agriculture) of State Governments/ UT Administrators.
3. Secretary, Union Public Service Commission, New Delhi.
4. Department of Personnel & Training (Office of the Establishment Officer), North Block, New Delhi.
5. NIC, DOP&T, North Block, New Delhi, with the request to upload on their website.
6. All Officers in the Deptt. of Agriculture & Farmers Welfare. Applications may please be sent through the concerned Establishment Sections.
7. All attached/subordinate offices under the Deptt. of Agriculture & Farmers Welfare.
8. All Vice-Chancellors of Agriculture Universities/Recognised Research Institutions.
9. The Chief Administrative Officer, Ministry of Defence (DH, PC), New Delhi.
10. Estt. I/II Sections.
11. Estt. III for notice board.
12. Director (Administration), Directorate of Extension, Pusa, New Delhi (for uploading on their website).
13. NIC, DA&FW (for uploading on the website of Department of Agriculture & Farmers Welfare).
14. Director General, MANAGE, Hyderabad (for uploading on their website)
15. Guard File.

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No.2-1/2019-Estt.
Government of India
Ministry of Agriculture and Farmers Welfare
Deptt. of Agriculture & Farmers Welfare



Krishi Bhawan, New Delhi
Dated: 23 November, 2023

VACANCY CIRCULAR

Sub: Filling up of the post of Assistant Director (OL) in Directorate of Extension, Department of Agriculture & Farmers Welfare by Composite Method.

One post of Assistant Director (OL) in the pay scale of Rs.15600-39100 (PB-3) + Grade Pay of Rs.5400/- (Level 10 in Pay Matrix recommended by 7th CPC), General Central Service, Group 'A', Gazetted, Non-Ministerial in Directorate of Extension, Pusa, New Delhi is proposed to be filled up by Composite method [Deputation plus promotion] from amongst the officers from the Central or State Governments or Union-territories or Public Sector Undertakings or Semi-Government autonomous and State organizations or Agricultural Universities or recognized research institutions or Councils:

- a) (i) holding analogous posts on regular basis in the parent cadre or department; or,
(ii) With three years service in the grade rendered after appointment thereto on a regular basis in posts in Pay Band-2 (Rs. 9300-34800) + Grade Pay Rs. 4600/- (Level 7 in Pay Matrix recommended by 7th CPC); and
b) Possessing the following educational qualifications and experience:-

Essential:

(1) Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level.

OR

Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level;

OR

Master's degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level;

OR

Master's degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as a medium of a examination at the degree level;

OR

Master's degree of a recognized University in any subject other than Hindi or English, with Hindi and English as a compulsory or elective subject or either of the two as a medium of a examination and the other as a compulsory or elective subject at the degree level; and

(2) Three years experience of using or applying terminology (terminological works) in Hindi and translation work from English to Hindi or vice-versa, preferably of technical or scientific literature under Central or State Governments or autonomous Body or Statutory Organisations or Public Sector Undertakings or Universities or recognized research or educational institutions.

OR

(contd..2/-)

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Three years experience of teaching in Hindi and English or research in Hindi or English under Central or State Governments or autonomous Body or Statutory Organisations or Public Sector Undertakings or Universities or recognized research or educational institutions.

Desirable:

Studied one of the languages other than Hindi included in the 8th Schedule of the Constitution at 10th level from a recognized board.

2. The Departmental Senior translator with three years regular service in Pay band-2, Rs. 9300-34800 with grade pay Rs. 4600/- shall also be considered along with outsiders and if he or she is selected for appointment to the post, the same shall be deemed to have been filled by promotion.

3. The Departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. Period of deputation *including period of deputation in another ex-cadre post held* immediately preceding this appointment in the same or some other Organization or Department of the Central Government, shall ordinarily not exceed three years. The upper age limit for appointment by deputation is 56 years as on the closing date of receipt of applications.

4. Officers selected will have the option to draw his grade pay plus deputation(duty) allowance or to have his pay fixed in the scale of pay of the post in accordance with the Department of Personnel and Training's O.M. No.6/8/2009-Estt.(Pay II) dated 17th June 2010, as amended from time to time.

5. Applications of interested and eligible officers, who could be spared in the event of their selection, may be sent, through proper channel, in the enclosed proforma (in Triplicate/set of three copies) along with the documents mentioned below so as to reach the "Section Officer (Extension), Room No. 332, Department of Agriculture & Farmers Welfare, Ministry of Agriculture and Farmers Welfare, Krishi Bhawan, New Delhi" within 60 days from the date of publication of this advertisement in the Employment News/RojgarSamachar. While forwarding the applications, the sponsoring organizations should verify and certify that the particulars furnished by the applicant are correct. The Certification shall be done by the Employer/Cadre controlling officer not below the rank of Deputy Secretary/Director to the Govt. of India at the last page No. 5 of Bio-data Performa. The applications should be sent along with the following document:

- i. Cadre Clearance
- ii. Vigilance Clearance
- iii. Integrity Certificate signed by an officer not below the rank of Deputy Secretary/Director to the Government of India
- iv. Major/Minor Penalty Statement during last ten years
- v. Photocopies of ACRs/APARs of last five years i.e. from 2017-18-2021-22 duly attested on each page by an officer not below the rank of an Under Secretary to the Government of India. If for some reasons, the ACRs/APARs of the officer have not

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- vi. been written for a particular year or a part of a year, a 'No Report Certificate' (NRC) for the period may be sent along with the ACRs/APARs of the corresponding previous year (s).
- vii. Self attested photocopies of the Degree Certificates, experience certificates or any other document in support of educational qualification/details/information as mentioned in the Bio-Data of the applicant.

6. Applications received after the last date or without the above mentioned documents or otherwise found incomplete, will not be considered. The candidates who have already applied need not apply again. However, they should submit remaining documents, if any, within the stipulated time limit.

Ponni
07/11/2013

(D. Ponni)

Under Secretary to the Govt. of India

Tel.-23382013

E-mail: ponni.d@nic.in

Copy forwarded to:

1. All Ministries/Departments of the Central Government
2. Secretaries (Agriculture) of State Governments/ UT Administrators.
3. Secretary, Union Public Service Commission, New Delhi.
4. Department of Personnel & Training (Office of the Establishment Officer), North Block, New Delhi.
5. NIC, DOP&T, North Block, New Delhi, with the request to upload on their website.
6. Under Secretary (Services), Department of Official Language, Ministry of Home Affairs, B-Wing, NDCC-II Bhawan, B-Wing, Jai Singh Road, New Delhi-110001.
7. Division of Retraining and Redevelopment, Department of Personnel and Training, Lok Nayak Bhawan, Khan Market, New Delhi-110003.
8. Official Language Wing, Legislative Department, Ministry of Law and Justice, Shastri Bhawan, New Delhi.
9. NIC Cell, Official Language Wing, Legislative Department, Ministry of Law and Justice, Shastri Bhawan with the request to upload on their websites.
10. All Officers in the Deptt. of Agriculture & Farmers Welfare. Applications may please be sent through the concerned Establishment Sections.
11. All attached/subordinate offices under the Deptt. of Agriculture & Farmers Welfare.
12. All Vice-Chancellors of Agriculture Universities/Recognised Research Institutions.
13. The Chief Administrative Officer, Ministry of Defence (DH, PC), New Delhi.
14. Estt. I/II Sections.
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16. Director (Administration), Directorate of Extension, Pusa, New Delhi (for uploading on their website).
17. NIC, DAC&FW (for uploading on the website of Department of Agriculture & Farmers Welfare).
18. Director General, MANAGE, Hyderabad (for uploading on their website)
19. Guard File.

BIO-DATA/ CURRICULUM VITAE PROFORMA

1. Name and Address (in Block Letters) <i>with email & contact no.</i>	
2. Date of Birth (in Christian era)	
3. i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular	Qualifications/ experience possessed by the officer
Essential	Essential
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	Desirable
A) Qualification	A) Qualification
B) Experience	B) Experience
5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.	
5.2 In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.	

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

*Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP / MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis, please state-			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organisation
9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.			
9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organisation			

<p>10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.</p>		
<p>11. Additional details about present employment:</p> <p>Please state whether working under (indicate the name of your employer against the relevant column)</p> <p>a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others</p>		
<p>12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.</p>		
<p>13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale</p>		
<p>14. Total emoluments per month now drawn</p>		
<p>Basis Pay in the PB</p>	<p>Grade Pay</p>	<p>Total Emoluments</p>
<p>15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.</p>		
<p>Basic Pay with Scale of Pay and rate of increment</p>	<p>Dearness Pay/interim relief /other Allowances etc., (with break-up details)</p>	<p>Total Emoluments</p>
<p>16.A Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii)</p>		

<p>professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)</p> <p>(Note: Enclose a separate sheet, if the space is insufficient)</p>	
<p>16.B Achievements: The candidates are requested to indicate information with regard to;</p> <p>(i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research/ Innovative measure involving official recognition vi) any other information. (Note: Enclose a separate sheet if the space is insufficient)</p>	
<p>17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis.# (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)</p>	
<p># (The option of 'STC' / 'Absorption'/'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").</p>	
<p>18. Whether belongs to SC/ST</p>	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address _____

Date _____

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. _____
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed..
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with Seal)