## **DETAILED NOTICE INVITING TENDER**

Sealed tender is invited from the resourceful suppliers, of Indian Nationals super scribed with **"Tender for Well Rotten Cowdung"** for supply of 'Well Rotten Cowdung' to State Agriculture Research Station, A.D.Nagar, Agartala during 2023-24.

## **Terms & Conditions**

- 1. Tenderers shall submit the Technical Bid and Financial Bid separately in sealed covers super scribed as Technical Bid and Financial Bid clearly on the top of the each sealed covers. After detailed scrutiny of all Technical Bids, valid tender shall be considered for opening of the financial bid.
- 2. The cost of tender is Rs. 1000 only must be accompanied with Technical Bid in the shape of demand draft in favour of the Assistant Director (DDO), Office of the Joint Director of Agriculture (Research), SARS, A.D.Nagar, Agartala otherwise the same shall not be considered.
- 3. Rates are to be quoted both in figures as well as in words. Rates should be quoted in Rs. Per kg of well rotten cowdung inclusive of loading and unloading FOR at SARS, Arundhutinagar, Agartala.
- 4. Rs. 4,000/- (Rupees Four thousand) only should be deposited as earnest money in the shape of demand draft in favour of the Assistant Director (DDO), Office of the Joint Director of Agriculture (Research), SARS, A.D.Nagar, Agartala from any nationalized bank having branch at Agartala along with technical bid without which the tender will not be treated as valid.
- 5. The EMD of the successful bidder will be kept as security deposit, which will be returned on completion of the supply whereas, for other bidders same will be returned on completion of tender process execution.
- 6. The total required quantity is estimated to be around 145 MT. which may increase or decrease as per actual need. The suppliers should be capable to accomplish the supply of whole quantity as per supply order within 15(fifteen) days of the date of issue of supply order.
- 7. In the event of failure to supply the materials or failing to comply with terms & condition etc. the contract will be cancelled, and EMD of the successful bidder shall be forfeited.
- 8. The undersigned has the right to verify the quality of supplied materials and may cancel the contract if found any lapse regarding to quality of supplied materials & non compliance to terms & condition as per norms.

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- 9. The tender will be received at the office of the undersigned up to 26<sup>th</sup> May, 2023, 3.00 PM. and will be opened on the same day at 4.00 PM. if possible in the state Agriculture Research Station, A.D.Nagar, Agartala and at that time either the Tenderer or his representatives may remain present.
- 10. Tender send through postal service/private courier is permissible but should reach to the tendering authority within time and date mentioned for submission of the tender.
- 11. No tender will be received beyond the stipulated time as mentioned.
- 12. The undersigned reserves the right to cancel the tender including lowest one, without assigning any reason what so over at any stage of tender process.
- 13. The payment for the supply will be subjected to deduction of income tax etc. as per financial rule in practice.
- 14. DNIT should be downloaded and signed by the bidder and submit along with Technical Bid as a prove of acceptance of terms and condition of the NIT.
- 15. The technical bid should contain the following documents
  - **A.** A photocopy of the Aadhar Card as proof of Nationality or any ID photo copy of the tenderer.
  - **B.** Tender fee of Rs.1000/-(Rupees one thousand)only in the form of Demand Draft.
  - **C.** The demand draft for Rs. 4,000/- (Rupees Four thousand) only drawn from nationalized bank.
  - **D.** Income Tax clearance certificate by the competent authority to be enclosed along with the tender document.
  - E. Signed DNIT
  - **F.** Copy of the p-tax clearance certificate.
  - G. Photo copy of PAN Card.
  - 16. In Financial bid the rate to be quoted both in figures & words for 1 kg of Well Rotten Cowdung and the price bid should be signed by the bidder with seal.
  - 17. Once the rate is approved, will remain valid for a period of 2 (two) years from the date of acceptance of rate. Successful bidder will supply the materials with receipt of the supply order from the tendering authority.



18. The period of supply of the material may be extended up to 6 month if so required.



(Dr. Banasri Roy Choudhury) Joint Director of Agriculture (Res.), I/C State Agriculture Research Station A.D. Nagar, Agartala.

To:-

1. Notice Board of SARS, A.D.Nagar, Agartala.

## Copy to:-

- 1. P.S. to the Director of Agriculture & Farmers' Welfare, Krishi Bhawan, Agartala, Tripura, for favour of kind information of the Director.
- 2. The Assistant Director (IT), Department of Agriculture & Farmers' Welfare Agartala for information. He is requested to upload the PNIT in the Department Website <u>www.agri.tripura.gov.in</u>
- 3. The Director, ICA, Govt. of Tripura, for favour of his kind information.
- 4. The Dy. Director of Agriculture, West District with a request to display in their Notice Board.
- 5. The Dy. Director of Horticulture, West District with a request to display in their Notice Board.

(Dr. Banasri Roy Choudhury) Joint Director of Agriculture (Res.), I/C State Agriculture Research Station のし A.D. Nagar, Agartala