

**GOVERNMENT OF TRIPURA**  
**O/O THE DY. DIRECTOR OF HORTICULTURE**  
**WEST TRIPURA DIST. AGARTALA**

NO.F.3(27)/H&SC/DDH/W/P-IV/2018-19/1617-29

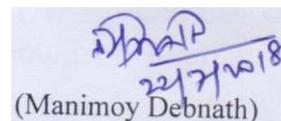
Dated, Agartala, the 23/07/2018

**Notice Inviting Tender**

The undersigned on behalf of the Governor of Tripura invites tender in sealed cover for beautification of the Bungalow of the Chief Justice, High Court of Tripura, Agartala at New Capital Complex, Agartala from well established and experienced firm/Registered agency/company or any competent agency who have adequate experience, expertise in the line. The intending tenderer may submit quotation as per item furnished below.

SL. NO.	Item	Estimate cost	Earnest money	Last date of selling tender form	date of receiving	Cost of tender form	Remarks
1	Landscape Beautification of the Bungalow of the Chief Justice, High Court of Tripura, Agartala at New Capital Complex, Agartala in the area of 29030 sq.ft.(treatable area) by creating lawns with Mexican grass, Planting of Bottle brush Copper, Ficus Spp., Colourful Hedges, Planting exora etc.as per specification.	21,21,100/-	21,210/-	06/08/2018 up to 5.0 PM	08/08/2018 10 AM to 3 PM	1000/-	

Sealed quotation will be received in the office of the undersigned on 08/08/2018 up to 3.00 PM and will be opened on the same day if possible. All details of the NIT may be collected from the office of the undersigned during office hour except holidays. Also visit web site [www.tender.gov.in](http://www.tender.gov.in), [www.Tripurainfo.com](http://www.Tripurainfo.com), [www.hortitripura.in](http://www.hortitripura.in). Site of work may be visited before dropping the quotation.

  
(Manimoy Debnath)

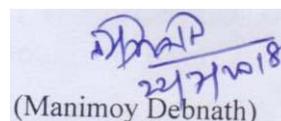
**(Dy. Director of Horticulture)**  
**West Tripura District**

To,

1. The Director, ICA, Govt. of Tripura along with a copy of Press Notice Inviting Tender with request to publish in any 3 (three) leading local dailies and 2 (two) leading National dailies on 25/07/2018.
2. Sri Kohinoor Debbarma, Assistant Director of Agriculture, Deptt. Of Agriculture with a request for hosting the NIT along with other related documents on the official home page, [www.tenders.govt.in](http://www.tenders.govt.in), [www.tripurainfo.com](http://www.tripurainfo.com) for which a soft copy (CD Disc) is also being sent with request to send an information indicating the date of uploading of the NIT in the web site.
3. The Cashier O/o the DDH (West) through DDO for information & requested to receive cost of tender form from the tender bidder.

Copy also forwarded with a request for wide publication to:-

1. The Director of Agriculture, Tripura.
2. The Director of Horticulture & Soil Conservation, Tripura.
3. The SE, Department of Agriculture.
4. The Joint Director of Agriculture, SARS, A.D. Nagar.
5. The Joint Director of Horticulture, HRC, Nagicherra.
6. The Executive Engineer, Department of Agriculture, West/North/South.
7. The Dy. Director of Agriculture, West/North/South/Dhalai.
8. The Dy. Director of Horticulture, North/South/Dhalai.
9. Notice Board of the Office.

  
(Manimoy Debnath)

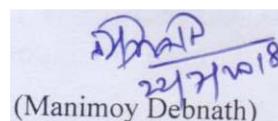
**(Dy. Director of Horticulture)**  
**West Tripura District**

## **GENERAL TERMS AND CONDITIONS**

1. Last date of selling quotation Form is 06/08/2018 up to 5.00 P.M. & Date of receiving Quotation on 08/08/2018 up to 3.00 P.M. The same will be opened on the day if possible.
2. The Quotationer or his representative may remain present at the time of opening of quotation.
3. The rate should be quoted clearly in figure and words. The quoted rate shall be net & final inclusive of loading, unloading & transportation etc. No extra payment shall be made on this account.
4. The lowest quotationer has to undertake the landscaping works as well as supply of materials at mentioned institute under Dy. Director of Horticulture, West Tripura District.
5. The planting materials should be healthy & free from all diseases, pest Infestation & injury. Materials must be true to type according to their size/height as per specification. Trunk height, Girth and canopy must be well matched & good looking considering height of the plant above 1.0 mt.
6. **Enclosure with tender:-** Bidder shall have to furnish sale Tax clearance certificate, Income tax statement, professional Tax clearance, GST Registration, Registration with appropriate authority for the specific items of operation in the project. If any of the above mentioned papers are not enclosed with any tender, tendering authority reserve the right to declare the complete tender as informal or ask the bidder to furnish wanted documents after opening of tender during clarification. Tender without earnest money will be rejected on the opening table.
7. **Eligibility of the bidder and issue of tender form:-** Tender form will be issued by the Deputy Director of Horticulture, West Tripura District on all working day up to **06/08/2018 on production of the valid registration certificate, of the farm / agency etc. on receipt of the cost of the tender form for the specific item.**
8. **Extraneous term & condition:-** Bidder should accept all the terms & conditions of the tender unconditionally and if they impose any extraneous term / condition of offer any conditional discount, the tendering authority reserves the right to declare the bid as informal.
9. **Action of bidder in the tender form: -** Bidder should go through each and every page of the tender patiently and fill up to quote rate, write specification, provide other wanted information and sign each and every page including blank pages. Tendering authority reserves the right to declare the incomplete tender in respect of tender form or enclosures as informal.
10. **Sealing of tender and earnest money:-**Tender along with earnest money must be properly SEALED WITH WAX OR SELF ADHESIVE TAPE/CELLO TAPE. The earnest money as indicated in the NIT and tender form should be deposited in favour of the tendering authority in the shape of Demand draft only.

- 11. Local office / Agent:** - Successful bidder from outside Agartala should have local agent / Office at Agartala. All the correspondences related with tender or work order will only be handed over to the local office / agent by the tendering authority, and once, anything received by the local agent may be furnished in the tender or should be furnished to the tendering authority before finalization of the tender.
- 12. Inspection:** - Inspection will be made by the Departmental Inspection Committee for the work.
- 13. Price variation clause:** - No price variation clause will be applicable for the items of tendered projects.
- 14. Time extension:** - Bidder should complete all execution within stipulated period. However, if the bidder fore see that due to any obvious reason beyond their control, they may not be able to execute the work within the stipulated period, they should apply for minimum time extension (never more than two months) showing documentary evidence to prove that delay is beyond their control.
- 15. Road Permit:-** Road permit for entry of loaded trucks in Tripura will be arrange by the selected bidders themselves as per existing system of local sales tax Department, Tripura.
- 16. Clarification, Security money and Agreement:** - After opening of tender, short listed bidders will be asked to appear before a team of officers of the Department for clarification, justification and explanation of their tender. If the bidder(s) fail to appear for said purpose, their bid will be rejected and deposited earnest money will be forfeited to the full extent. After issuance of work order, the successful bidder will have to deposit 5% value of contracted order as security money / Bank Guarantee in favour of the Tendering authority in the shape of Bank draft/D.Call within 15 days from the date of issuance of order and sign formal agreement failing which, the deposited earnest money of the bidder will be forfeited to the full extent and the bidder will be declared blacklisted for 2 years from participating in future tender of the Department. The tender form, work order and relevant document submitted in support of tender will be part and parcel of the agreement. If any supplier wants to execute the agreement through any other person who has not signed the tender, he or she should be empowered by power of attorney.
- 17. Penalty:** - The Tendering authority reserves the sole right to decide the penalty.
- 18. Disputes & Litigations :-** For any dispute arising out of the contracts / execution of work order issued by the Department, only the courts at Agartala, Tripura will have jurisdiction to deal with the same and decide any legal matter or dispute whatsoever.
- 19. Release of security money:** - Security money will be released only after the guaranty period.

- 20. Advance Payment:** - No Adv. Payment will be made in favour of the selected firm (s) and payment will be made after successful execution of the complete project within the time schedule.
- 21. Statutory deduction from bill:** - The income tax, local sales tax, Excise duty and other duties (if applicable & necessary) will be deducted from bill at source, as per prevailing rate.
- 22. Definition of Maintenance:-** It means regular weeding of lawn, gap filling of hedges, lawn, plants etc. as per necessity, application of organic fertilizer mixing along with sand, intercultural operation like hoeing, rolling of lawns with roller in regular basis so that no area lies undulating. Mowing operation after lawn development at least once in a month (Weeding operation must be completed before each mowing). Application of PPC in lawn, hedges and plants on regular basis. Manures & Fertilizer application in hedges and different plants also. Watering in all areas must be done on regular basis as per necessity
- 23. Submission of Progress Report:** - Firm / agency must furnish fortnightly progress report related with issued work order to the tendering authority regularly indicating position of execution. If any firm fails to furnish progress report in time or furnish progress report that indicates poor performance of firm, the tendering authority reserves the right to invoke necessary penalty clause to ensure timely execution by alternative arrangement at the cost of the firm without serving any show cause notice to the firm.
- 24. Departmental Inspection:** - The projects will be inspected by the Departmental inspection committee / technical committee in the implemented fields. The decision of inspection committee to reject or to accept with reduced payment / penalty will be binding to the implementing firm. During the inspection, the implementing firm should depute their representative (s) on receipt of information regarding schedule of inspection. If any implementing firm fails to depute representative during inspection, ex parte inspection will be conducted and no subsequent claim of the implementing firm regarding conducted inspection will be entertained.



(Manimoy Debnath)

Dy. Director of Horticulture  
West Tripura Dist., Agartala