



GOVERNMENT OF PUDUCHERRY  
CHIEF SECRETARIAT (AGRICULTURE & FORESTS)

NO. 2355-02/18  
11/5/18  
P-12

No. 31715/CS(Agri)/A1/2018



Puducherry, dated 09-02-2018

To

1. The Secretary to Government of India (All Ministries)
2. The Chief Secretary and the Secretary to Government Agriculture Department (All State Governments / Union Territories)
3. The Director of Agriculture (All State Governments / Union Territories)

*In. Secy, Agri*

Sir,

Sub: Chief Secretariat(Agri.) - Filling up the post of Additional Director(Agricultural Engineering), Agriculture Department, Puducherry on Deputation (ISTC) - Willingness - Called for.

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I am directed to say that it is proposed to fill up one post of **Additional Director(Agricultural Engineering) (Level-11 in the Pay Matrix (Pay Band of PB3 ₹15,600-39,100 + GP ₹6,600/-) (Group "A" Gazetted Non-Ministerial)** in the Agriculture Department of this Administration on Deputation (ISTC) from amongst the following categories of officers under Central Government / State Government / Union Territory of Administration possessing the following Educational and Other qualifications and experience:-

**I. Deputation (Including Short Term Contract)**

Officers under the Central/State Governments/ Union Territories /Universities/recognized Research Institutions/ Semi-Government organizations/Public Sector Undertakings/ autonomous or statutory organizations-

(A) (i) holding analogous posts on regular basis in the parent cadre/department; or

(ii) With five years service in the grade rendered after appointment thereto on regular basis in posts in (PB3 ₹15,600-39,100 + GP ₹6,600/-) Level-11 in the Pay Matrix or equivalent in the parent cadre/department; and

(B) Possessing the educational qualifications and experience as below:

(i) Bachelor's Degree in Agricultural Engineering from a recognized University; and



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- (ii) 5 years experience in the field of Agricultural Engineering including soil conservation or borewell sinking or ground water survey or operation and maintenance and repairs of Agricultural machinery.

**DESIRABLE:** Master's Degree in Agricultural Engineering.

**Note:1.** The Period of deputation (ISTC) including period of deputation(ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the central Government shall ordinarily not exceed four years. The maximum age limit for appointment by deputation (ISTC) shall be not exceeding 56 years as on the closing date of receipt of applications.

**Note:2.** For the purpose of appointment on deputation (ISTC) basis, the service rendered on regular basis by an officer prior to 1.1.2006 (the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended) shall be deemed to be service rendered in the Corresponding Level in the Pay Matrix extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common Level in the Pay Matrix and where the benefit will extend only for the post(s) for which that Level in the Grade Pay is the normal replacement grade without any upgradation.

**2. Duties attached to the post are furnished below in brief:-**

The Additional Director(Agri. Engg) will have to function as the Head of the Agricultural Engineering Wing and will have to draw out broad based engineering programmes under Farm Mechanisation, Soil and Water Conservation and Groundwater Development for implementation in this Union Territory. He will have to oversee all the engineering activities and formulate the plans of action and action schedules for all the engineering schemes. He has to scrutinize the estimates prepared for the works to be undertaken under various engineering programmes and accord technical sanction as per the delegation of powers.

**3. Regulation of pay and other terms of deputation:-**

The pay of the selected candidate will be regulated under the provisions contained in the DoP&T O.M.No.6/8/2009-Estt.(Pay-II) dated 17.06.2010 as amended time to time.

**4. Age-limit:-**

The maximum age-limit for appointment by deputation (including short terms contract) shall be not exceeding 56 years as on the closing date of receipt of applications.

5. **Period of deputation:-**

Period of deputation (including short term contract) including period of deputation(including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/departments of the Central Government shall ordinarily not to exceed four years.

6. I am to request that the said vacancy may please be widely circulated among all eligible officials in your Administration including those working in the Public Sector Undertakings/Universities/ Recognized Research Institutions/Semi-Government/Autonomous Statutory Organizations by giving wide publicity and that the applications received if any, alongwith Bio-data (3 copies) in the enclosed proforma and Confidential Reports for the last five years(2012-13 to 2016-17) of the willing and eligible officers who could be spared in the event of their selection may be sent to the Deputy Secretary to Government(Agriculture & Forests), Chief Secretariat, Goubert Avenue, Puducherry 605 001 so as to reach this Secretariat on or before 9th March, 2018. While forwarding the applications it may please be certified that the particulars furnished by the officers are correct and that no disciplinary case is pending or contemplated against the officers concerned besides sending a statement of penalties (in the proforma enclosed).

I am to point out that officer once selected shall not be allowed to withdraw or refuse to join and it shall be the responsibility of the sponsoring authority to relieve the selected officer within one month from the date of issue of the appointment letter.

//By order//

Yours faithfully,



**M. SARATHI**  
**DEPUTY SECRETARY TO GOVT.(AGRI.)**

Encl: As above.

Copy to:

1. The Additional Director of Agriculture(Agronomy), Puducherry.
2. The Director, Directorate of Audio Visual & Publicity, PTI Buildings, Parliament Street, New Delhi.
3. The Director, Department of Information & Publicity, Puducherry.
4. The Under Secretary to Govt.(Estt.), Chief Secretariat, Puducherry.
5. The Secretary, Union Public Service Commission, New Delhi.
6. Notice Board.
7. Spare Copy.

BIO-DATA PROFORMA

**POST APPLIED FOR ADDITIONAL DIRECTOR (AGRICULTURAL ENGINEERING)**

1. Name & Address (in Block letters)  
Email & Tel. No.
2. Date of Birth (in Christian Era)
3. Date of retirement under Central / State Government Rules
4. Educational Qualification
5. Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)
 

Essential:	1)	Qualifications/ Experience required	Qualifications/ Experience possessed by the Officer
	2)		
	3)		
Desirable:	1)		
	2)		
	3)		
6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post
7. Details of employment/post held in Chronological Order. Enclose a separate sheet duly authenticated by your signature if space below is insufficient

Name of the Central / State / U.T. Government	Post held		*Level in the Pay Matrix/Scale of Pay and present basic pay	Nature of duties
	From	To		

\*Only pay band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the candidate, may be indicated as under:-

Office/Organization	Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme	From	To

8. Nature of present employment, i.e. : whether adhoc or temporary or permanent

- 9. In case the present employment is held on deputation/ contract basis please state :
  - a) The date of initial appointment :
  - b) Period of appointment on deputation / contract :
  - c) Name of the parent Office / Dept. to which you belongs :
  
- 10. Additional details about present employment, please state whether working under :
  - a) Central Government :
  - b) State / U.T. Government :
  - c) Universities / recognized Research Institutions/Semi-Government Organisations/Public Undertakings/autonomous or statutory organizations :
  
- 11. Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale :
  
- 12. Total emoluments per month now drawn :
  
- 13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient
  
- 14. Whether belongs to SC / ST :
  
- 15. Remarks :

Date:

**SIGNATURE OF THE CANDIDATE**

Address:  
Tel. No.:

Certified that the particulars furnished by the candidate above have been verified and found correct.

(Signature of the Employer)  
Seal:

**STATEMENT OF PENALTIES**

[To be signed by the Employer]

Certified that the following is the statement of penalties for the last ten years in respect of Thiru / Tmt.....

Sl. No.	Name of Penalty	Details of Penalty	Period	Remarks

Name:

Designation:

Tel. No.:

Office Seal:

Date:

Note: In case of no penalty the same may be certified as 'NIL'.

**VIGILANCE / INTEGRITY CERTIFICATE**

[To be filled by Employer]

It is certified that the information furnished by Shri ..... has been checked as per the service records of the individual and found correct.

2. The integrity of the Officer is certified and no disciplinary / Vigilance case is pending / contemplated against Shri.

3. In the event of his/her selection, Shri /Smt. .... will be relieved of his/her duties from this Office.

4. His/Her Annual Confidential Reports for the last five years are sent herewith.

Name:

Designation:

Tel. No.:

Office Seal:

Date: