



CONFIDENTIAL /
MOST IMMEDIATE

No. F-2(4)-GA(P&T)/2024
GOVERNMENT OF TRIPURA
GENERAL ADMINISTRATION (PERSONNEL & TRAINING) DEPARTMENT

Dated, Agartala, the 22nd October, 2024.

To
The Principal Secretary / Secretary /
Special Secretary, Government of Tripura,

Agriculture Department,
Agartala.

Subject :- Selection of Non-SCS Officers to IAS – Recommending names – reg.

Sir,

I am directed to state that it is proposed to fill up 2 (two) vacancies in IAS by Selection Regulation under Rule – 8 (2) of the IAS (Recruitment) Rules, 1954 and following the method prescribed in IAS (Recruitment) Rules and also following the method prescribed in IAS (Recruitment by Selection) Regulations, 1997 from the non-State Civil Service officers.

2. The relevant provisions of the rules / regulations allow for promotion/selection of a Non-State Civil Service Officer of outstanding merit and ability to IAS subject to fulfillment of certain criteria.

3. I would, therefore, request you to kindly confirm, if there is any suitable officer in your Department not belonging to State Civil Service but holding positions equivalent in rank, pay and duties & responsibility of Deputy Collector and above (i.e. Deputy Director & above or Executive Engineer & above or Chief Inspector of Factories & Boilers) for the last 8 (eight) years or above in a substantive capacity as on 01-01-2023, who have outstanding merit & ability and who are below 56 years of age as on 01-01-2023, for consideration towards selection to IAS and if so, the name of at least one candidate (**but not exceeding 4**) may be sent to this Department along with the following documents / information :-

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Pl. circulate to all the Hoo District (Smt. Dipika Sarkar) Loe

Hoo
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- (i) Upto-date and complete in all respect of ACRs for the last 5 (five) years of the officers concerned.
- (ii) Bio-data as per enclosed proforma (Annexure – 3.4), duly signed by the concerned officer (in original) [three copies].
- (iii) A brief statement of the Secretary, duly signed, recording the reasons for suggesting the name of a candidate and whether there is any special circumstances exist to suggest the name (s) of officer (s).
- (iv) Vigilance clearance report alongwith integrity certificate. It may also be confirmed if the officer was ever been charge-sheeted in his career. If so, a brief account of the same may be included mentioning the punishment awarded, if at all. In case the officer was never been charge-sheeted, a certificate confirming the same may be enclosed with the proposal.
- (v) Annexure-4.1; Annexure-4.2; Annexure-6 and Annexure-8 (enclosed) duly filled in [in original] and duly signed by the competent authority.

4. The proposal with relevant particulars, as mentioned above, may kindly be sent to this Department latest by the 29th October, 2024 positively. No such proposal will be considered / entertained after the due date.

Enclo :- As stated.

Yours faithfully,



(Jai Datta)

Under Secretary to the
Government of Tripura.

Annexure 3.4 (Non-SCS)

Bio-Data of Non SCS Officers

1. Name of Officer :
2. Date of Birth :
3. Educational. Qualifications:
4. Whether belongs to SC/ST/OBC :
5. Date of Confirmation :
in Gezzetted posts
6. Present Post held :
7. (i) Date of appointment to the post which
has been declared equivalent to the post
of Dy Collector in the State Civil Service :
(ii) Name of the Post :
(iii) Whether holding that post substantively
and the date since when :
8. Details of Gazetted posts held :

S.No.	Name of the Posts held	Category of posts	Period	Scale of Pay	Duties (In Brief)

9. Achievements in Brief (including publications if any) :
10. Trainings undergone :

ANNEXURE-4.1

(A) DETAILS OF DISCIPLINARY PROCEEDINGS PENDING AGAINST ELIGIBLE OFFICERS.

Sl. No.	Name of the Officers	Date of issue of charge sheet to the officers	Brief facts and Nature of Charges	Present Status

(B) DETAILS OF CRIMINAL PROCEEDINGS PENDING AGAINST ELIGIBLE OFFICERS.

Sl. No.	Name of the Officers	Date of filing of charge sheet before the Court	Brief facts and Nature of Charges	Present Status

Note :- The Proceedings are deemed to be pending only if a charge sheet has already been served upon the officer/filed in a Court of Law as laid down in the Promotion Regulations [Explanation I under Proviso to Reg. 5(5)].

ANNEXURE 4.2

(A) DETAILS OF PENALTIES IMPOSED ON ELIGIBLE OFFICERS DURING THE LAST 10 YEARS

Sl. No.	Name of Officer(s)	Year in which offence is committed	Date of issue of Charge Sheet	Date on which penalty imposed	Nature of penalty	Period of Currency of the penalty and the date when the currency of penalty will be over.	Whether any appeal has been filed and if so, whether there is any interim stay / stay.	Remarks

Annexure-6

(A) CERTIFICATES REGARDING COMMUNICATION OF ADVERSE REMARKS IN RESPECT OF ELIGIBLE OFFICERS

- (I) ADVERSE REMARKS IN THE CHARACTER ROLLS OF THE FOLLOWING ELIGIBLE OFFICERS HAVE NOT BEEN COMMUNICATED BY THE STATE GOVT. TO THE OFFICERS CONCERNED.

Sl. No.	Name (S/Shri)	Period

- (II) ADVERSE ENTRIES IN RESPECT OF THE FOLLOWING ELIGIBLE OFFICERS HAVE BEEN COMMUNICATED BUT NO REPRESENTATIONS HAVE BEEN SO FAR RECEIVED FROM THE OFFICERS CONCERNED BUT THE TIME LIMIT TO REPRESENT IS NOT YET OVER.

Sl. No.	Name (S/Shri)	Period

- (III) REPRESENTATIONS AGAINST ADVERSE ENTRIES IN RESPECT OF THE FOLLOWING OFFICERS HAVE BEEN RECEIVED WITHIN THE STIPULATED TIME BUT THE DECISION OF THE STATE GOVERNMENT IS YET TO BE TAKEN.

Sl. No.	Name (S/Shri)	Period

* Note : All India Service Manual Part-II Edition (GOI instructions-8-page 58) may be referred.

A STATEMENT SHOWING COURT CASES AND COURT ORDERS HAVING BEARING ON THE SELECT LIST

[illegible]