



No.F.19(51)-CEO/CONDT/2018-19/  
Government of Tripura  
Office of the Chief Electoral Officer  
Tripura : Agartala

526A

Dated, Agartala, the 10<sup>th</sup> March, 2019

### MEMORANDUM

Subject: General Election to Lok-Sabha, 2019-Model Code of Conduct-first 72 hours protocol after announcement of elections-regarding.

The Election Commission of India has announced the schedule of General Election to Lok-Sabha, 2019, the Model Code of Conduct has come into immediate effect. In pursuance of the instructions contained in Manual of Model Code of Conduct 2019 (Document 21, Edition-1, March, 2019) and in reference to this office letter No.F.19(51)-CEO/CONDT/2018-19/4833-40 dated 6<sup>th</sup> March, 2019 the following actions are to be taken in the respective prescribed time. In particular the following be noted..

- (1) Obtaining list of all works which have already been started on ground.
  - (2) Obtaining list of fresh works which not started on ground.
  - (3) Defacement of public property subject to any local law and court direction, all unauthorized political advertisement displayed at a private property shall be removed.
  - (4) Photograph of political functionary at official website shall be removed immediately.
  - (5) Removal of advertisement at the cost of public exchequer
  - (6) Misuse of vehicles
  - (7) Code of conduct for officials
2. It may be noted that the above list is illustrative and not exhaustive.
3. The relevant pages of the Manual of Model Code of Conduct 2019 (Document 21, Edition-1, March, 2019) are enclosed for ready reference.
4. Action taken report may be sent to this office everyday starting from 11<sup>th</sup> March, 2019..

(P. R. Bhattacharjee, IAS)  
Spl. Chief Electoral Officer,  
Tripura.

To  
All DEOs (DMs) for information and necessary action.

#### Copy to:-

1. The PPS to the Chief Secretary, Tripura for kind information of the Chief Secretary, Tripura.
2. The DGP, Tripura for kind information.
3. The PCCF, Tripura for kind information.
4. All Principal Secretaries for kind information.
5. All Secretaries for kind information.
6. All Heads of Departments for kind information.

Copy also forwarded to:-

The PS to the CEO, Tripura for kind information of CEO.

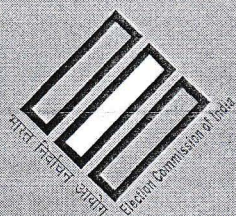


# Manual on Model Code of Conduct

(For the guidance of political parties and candidates)  
& other related guidelines

March, 2019

Document 21 - Edition 1



**भारत निर्वाचन आयोग**  
**ELECTION COMMISSION OF INDIA**

Nirvachan Sadan, Ashoka Road, New Delhi-110001

*"No voter to be left behind"*

- 5.1.3 The Election Commission has instructed the Chief Electoral Officers of States to obtain, within 72 hours of announcement of elections, list of all those works which have already been started on ground and also list of fresh work not started so far, for referencing, in case of validating any complaint on violation of Model Code.
- 5.1.4 These Model Code restrictions apply equally to new schemes and also ongoing schemes. But enforcement of Model Code cannot be given as an excuse for not commissioning of the public utility schemes which are at the stage of completion or for allowing them to remain idle. Commissioning of such schemes can be done by civil authorities without any fanfare or ceremonies and without associating political functionaries, though the political functionaries may attend the functions as ordinary participants. In a bye-election in Kerala in March-April 1994, on the Election Commission's directions, the new railway line between Thrissur and Guruvayoor in Kerala, which was scheduled to be inaugurated by the Prime Minister, was commissioned by the officials of the railways and state government. Similarly, during general election to Karnataka State Assembly in 2018, a reference was received from Ministry of Defence that the Defence Minister was proposed to grace a function at a Bangalore plant as Chief Guest and to hand over first metro train set to Chairman, Kolkata Metro Rail Corporation. The Election Commission directed to the Ministry to invite a civil servant as chief guest in the function and do the honours, with other standard conditions.
- 5.1.5 Where the funds are needed to make payments for the completed work, the release of such funds is not objected to. For instance, during the general election to the Karnataka legislative assembly in 2013, Union Ministry of Micro, Small and Medium Enterprises was allowed to release the margin money subsidy of Rs 26 crores to the Government of Karnataka under the Prime Minister's Employment Guarantee Programme as per the scheme guidelines, but without any publicity being given to such release of funds. Likewise, the Central government was permitted to release the remaining grant of Rs 15 crores to that state government under 'One Time Additional Central Assistance for Annual Plan 2012-13' without any publicity.

*"No voter to be left behind"*

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- (iii) Defacement of private property- Subject to any local law and Court's direction, all unauthorized political advertisements displayed at a private property, shall be removed within 72 hours from the announcement of elections by the Election Commission.

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- (c) **Defacement of private property-** All unauthorized political advertisement displayed at private property and subject to local law and court's directions, if any, shall be removed within 72 hours from the announcement of elections by the Commission.
2. **Misuse of official vehicle-** The ECI's Consolidated instructions contained in letter No. 464/INST/2014/EPS, dated 10<sup>th</sup> April 2014, among other things, provides that **there shall be a total ban on use of official vehicle by any political party, candidate or any other person connected with election (except officials performing any election related official duty) for campaigning, electioneering or election related travel during elections (subject to certain exception mentioned therein).** The expression official vehicle means and shall include , any vehicle used or capable of being used for the purpose of transport, whether propelled by mechanical power or otherwise and will include trucks, lorries, tempos, jeeps, cars, auto rickshaws, e-rickshaws, buses, belonging to Central Government, State Government/UT Administrations, public undertakings of Central/State Government, Joint sector undertakings of Central/State Government, local bodies, municipal corporations, marketing boards, cooperative societies or any other body in which public funds , however small a portion of the total, are invested. **The CEOs/DEOs shall take necessary action for compliance of ECI instructions within 24 hrs of the announcement of the elections.**
3. **Advertisement at the cost of public exchequer-** ECI instructions contained in letters, No. 437/6/1/2014-CC&BE, dated 5<sup>th</sup> March, 2014, provides that at the cost of public exchequer in the newspapers and other media and the misuse of official mass media during the election period for partisan coverage of political news and publicity regarding achievements with a view to furthering the prospects of the party in power shall be scrupulously avoided. No advertisements shall be issued in electronic and print media highlighting the achievements of the Govt. at the cost of public exchequer. If any advertisement has already been released for telecast/broadcast or publication in the print media, it must be ensured that the telecast/broadcast of such ads on electronic media is stopped forthwith and that no such ad is published in any newspapers, magazines, etc., i.e. in print media, from the date of announcement and it should be immediately withdrawn. **The CEOs/DEOs has to take immediate action to remove/stop any advertisement , in the print/electronic media, showing the achievements**

of the Government soon after the announcement of elections.

4. **Photograph of political functionary at official website-** ECI instruction contained in letter No. 437/6/INST/2014-CC&BE dated 20<sup>th</sup> March, 2014 provides that all references of Ministers, Politicians or political parties available on central/state Government's official website, shall be removed. The CEOs have to take **immediate action** to remove/hide the photographs of any political functionary from official websites of state department.
5. **Development/construction related activities- within 72 hours** of announcement of elections, the CEO/DEO shall obtain the following list of works for reference in case of validating any complaint on violation of MCC:
  - (i) List of work which has already been started on ground.
  - (ii) List of fresh work which has not started on ground.
6. **Activities for Expenditure Monitoring and enforcement of MCC-** Flying squad, FST, video team, intensive checking for liquor/Cash/Contra banned drugs, flying squads of excise department to check illicit trafficking of Drug/ Narcotics to be **immediately activated** after announcement.
7. **Complaint Monitoring System-** The poll going states shall have a complaint redressal mechanism based on website and call center. The toll free number of call center is 1950. Complaints can be registered by making calls to the toll free call center numbers or on the web site. Complainants will also be informed of the action taken by SMS and by the call center. Complainants can also see the details of the action taken on their complaints. This system should be **operational within 24 hours** of the announcement . All complaint should be dealt with promptly and properly. The 24x7 control Room at the district level must be activated and sufficient deployment of manpower and other logistics be ensured in particular, round the clock personnel should be deployed in the control room and their duty roaster must be issued to avoid any evasion or confusion.
8. **IT Application-** All IT applications including official website and social media shall be **operational with the announcement**.
9. **Dissemination of information for Awareness of Voters and political parties.** Publicity of major election activity would be given through CEO/DEO/RO. For this purpose, all necessary information shall be disseminated through radio, tv,