



P/23
P-86

No.F.2(43)/DOT/2020/Part/ 299-304.
GOVERNMENT OF TRIPURA
FINANCE DEPARTMENT

Dated, Agartala, the 14th June, 2022.

MEMORANDUM

Sub:-Furnishing the details of pay bills and vouchers for the period from April' 2018 to March' 2019 for further preservation to the Office of the Accountant General (A&E), Tripura, Agartala.

I am directed to request all concerned to take necessary action on the subject cited above as per letter vide D.O. No. Rec/A&E/2-24/Old Record/2018-22/23701, dated, 31/05/2022 (copy enclosed) of the Deputy Accountant General (DAG), O/o the Accountant General (A&E), Tripura, Agartala which will speak for itself.

The matter should be treated as **"Most Urgent"**.

Enclo:-As stated.

(A.Sarkar)

Additional Secretary
Government of Tripura

To

1. All the Head of Departments, Government of Tripura.
2. All the Drawing & Disbursing Officers.
3. All the Treasury/Sub- Treasury Officers.

Copy to:

4. The PS to the Secretary, Finance Department, Government of Tripura.
5. The PS to the Secretary-in-Charges,.....
6. The Accountant General (A&E), Tripura, Agartala.

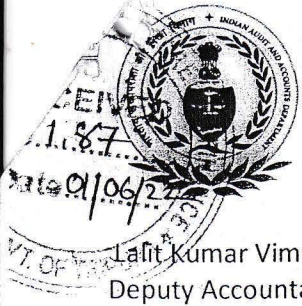
OS(A&E)

DPL - put up early
2 prepare Action to be
taken

Estt. (N/A)
Section

no 2002
17/6/22

P-85



महालेखाकार का कार्यालय (लेखा एवं हक), त्रिपुरा, अगरतला
OFFICE OF THE ACCOUNTANT GENERAL (A&E), TRIPURA
AGARTALA - 799006

दूरभाष/Ph: 0381-2350139, फ़ैक्स/Fax: 0381-2350103, ईमेल/Email: agaetripura@cag.gov.in



Lalit Kumar Vimal,
Deputy Accountant General

D.O. No. Rec/A&E/2-24/Old Record/2018-22/23701
Dated : May 31' 2022.

Dear Sir,

As per Govt. of India instructions and Comptroller and Auditor General's standing orders normal preservation period for pay Bills/Vouchers is two years. Such vouchers can be weeded out after 2 years with the concurrence of the State Government.

List of vouchers such as Pay Bills, TA Bills and Contingent Bills for the period from 4/2018 to 3/2019 whose period of preservation has already been over and is due for destruction.

List of documents, which are known to be required by the State Government or a Court of Law or required in connection with settlement of outstanding audit objections or the accounts for the periods which have not been completely checked and accepted in audit have to be identified and forwarded to the undersigned for their further preservation. Details of all Vouchers/Challans are available with the respective DDOs.

Finance Department is requested to circulate the proposal for destruction of pay bills/vouchers etc. for the period from April'2018 to March'2019 to all the Heads of Departments/Drawing & Disbursing Officers and Treasury Officers/Sub-Treasury Officers with the request to intimate this office the details of the pay Bills/Vouchers etc. required for preservation for further period, on or before 22/04/2022.

I shall be grateful if you could personally look into the matter and instruct the concerned officials to circulate at the earliest, and arrange to furnish the details of pay bills and vouchers required for further preservation on or before 15/06/2022.

Best regards.

Yours sincerely,


(Lalit Kr. Vimal)
DAG

Shri Akinchan Sarkar,
Additional Secretary, Finance Department,
Government of Tripura,
Civil Secretariat, Agartala.